

STANDARD FORM NO. 64

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# Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Intelligence School

DATE: 30 April 1957

FROM :

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SUBJECT: Weekly Activities Report No. 18  
24 April - 29 April 1957

I. SIGNIFICANT ITEMS

Nothing to report.

II. OTHER ACTIVITIES

A. The  JOT's enrolled in Intelligence Techniques No. 5 finished the course on Friday, 26 April.

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B. The quota for Intelligence Research (Maps) starting on Monday, 6 May, has been filled with students from ORR. Mr.  has spent a great deal of time in "M" Building working closely with analysts who were assigned to prepare economic intelligence problems for use in the course. These have now been completed.  is working with  who will assist him in the preparation of materials and in administrative aspects of the course.  of the A&E Staff will again audit the course and study possible methods of simplifying the grading and evaluating of student papers.

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The problem of locating a qualified assistant for Mr.  has been under consideration for some time. It now appears that  of Services Division, ORR, is seeking transfer or rotation to OTR. He has a Ph.D in economic geography from the University of Chicago.  Chief, Services Division, is willing to release him to the Intelligence School.  will audit the course on 6 May. If  joins the IS Staff he will be groomed to run the July course, thus permitting  to start planning and research for the new advanced classes in "topographic studies of selected regions."

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C.  met this week with the Training Officer of OO/C to set up a preliminary schedule for the OO/C Refresher No. 8 to be held at 1717 H Street, 24 June - 3 July.

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D.  conferred this week with the Chief of LAS and the Training Officer of OO to discuss further details of the OO/FDD training survey. Periodic reports concerning this project are made to

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E. On Tuesday, 30 April, [ ] reviewed for  
Graphics Register a film on the Sudan.

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III. PERSONNEL NOTES

A. [ ] was on annual leave Friday and  
Monday, 26-29 April.

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